

## **APPLICATION FOR SCHOOL BUS FACILITY**

Date of Application: .....

SESSION:.....

SCHOLAR NO: .....

Name of the student.....Class & Section.....

Name of Guardian.....

Address (Res.).....

Mobile No.....Landline No.....

Stoppage:.....

### **RULES FOR AVAILING BUS FACILITY**

1. Bus Charges are payable for the full school session in advance along with quarterly term fee including the period of summer and winter vacations. No rebate is allowed for the days/period for which the bus is not used/ availed by the student during the session. Bus fee once will not be refundable under any circumstances.
2. Bus will pick up the children from pre- determined place and drop them back at the same stoppage which may not be necessarily just in front of the student's residence.
3. The school reserves the right to change the scheduled stop any time. Bus of students expected to be ready at the bus stop five minutes before the scheduled arrival of the bus.
4. The maintenance shall be borne by the parents/ guardian if any damage is caused to the bus by the student.
5. Bus facility cannot be provided for a short term. The minimum period for availing bus facility is nine months. . If a parents/guardian decides to withdraw the bus facility without notice, bus fees for six months will be charged. A minimum notice of three months is required to withdraw the facility.
6. The school reserves the right to withdraw the allotted bus facility at any time for non compliance of rules. No claim for refund of bus fee will be entertained for unavailed period. Bus facility cannot be claimed as a matter of right.
7. The above rules are subject to change.

**I have read the above rules and these are acceptable to me. My ward will use the school bus for full session.**

**Name & Signature of Applicant:**.....

**(FOR OFFICE USE ONLY)**

Route no.....Distance.....K.M.....

Fee Code:

**Authorised by**